

IQAC Meeting Minutes Session 2022-23

Meeting Notice (1)

Date 11.07.2022

The meeting will be organized by the Internal Quality Assurance Cell on 14/07/2022 at 12:30 pm in room number 06. The agenda of this meeting are as follows-


1. Review of previous year's work.
2. Discussion regarding AQAR 2022.
3. Discussion regarding SSR 2022-23 (2018-19 to 2022-23).
4. Discussion regarding making the annual calendar of the college.
5. Discussion regarding publication of research paper.
6. Discussion on value added course.
7. Discussion on other points with the permission of the Principal.

Prof. Karuna Dubey	Prof. Dilip Badai
Dr. Reeta Pandey	Prof. Ajay Kumar Dewangan
Dr. Malti Tiwari	Shri. Dilip Lahre
Prof. C. Khalko	Prof. Seemarani Pradhan
Shri S.R. Ratre	Shri Laxman Patel
Dr. E.P. Chelak	Mrs. Sarita Tiwari
Dr. Vaishali Gautam Hirve	Shri Pritesh Chandrakar
Prof. Ajay Kumar Raja	Shri Rajesh Sharma
Prof. Priyanka Chakradhari	Shri Shashi Soni

Proceedings Details

The meeting was organized today on 14/07/2022 at 12:30 pm in room number 06 by the Internal Quality Assurance Cell. Following discussion with the consent of the Principal has been taken-

1. The Principal and all the members were welcomed in the meeting by Mr. Maniram Dhivar Sir, the IQAC Coordinator.
2. Discussion was held by Mr. Maniram Dhivar regarding AQAR 2022.
3. The work done in the previous years was reviewed. In which commerce faculty was shifted to the main building. Work done under Employment and Career Guidance Cell such as-beauty parlours, tailoring as well as construction of Dharohar jharokha, organizing national seminars, value added courses, feedback work, numbering of class rooms and many more works are discussed
4. It has been decided to conduct green audit, water audit, and energy audit in the near future.
5. It was discussed that all Criteria in-charges should present the information of five years (2019-2023) in pendrive (softcopy) only. It is also instructed to take meeting of each criterion compulsorily.
6. All faculty in-charges were directed to prepare the academic calendar of the college.
7. For research paper publication, all the teaching staff should send the research paper to the care list by September 2022. If any one need any kind of information related to the research paper, then they can take help from the research guidance cell.
8. The decision was taken to conduct value added courses by the Department of Yoga.
9. IQAC should make proposal for the seminar for all the departments, permission should be obtained from the Higher Education Department.
10. It was instructed to Study and follow the rules of reservation policy before releasing the list of admission.
11. IQAC was directed to submit a proposal in the Self Finance Committee and JBS for the required amount of the NAAC.
12. Self-financing committee should be constituted for proper implementation of self-financing amount.
13. With the help of computer in-charge Dr. Ajay Kumar Dewangan, the program in-charge and head of the department update the website on time.
14. Make sure that the students are informed about the process of NAAC.


14/07/22
Co-Ordinator
IQAC
Govt. M.V.P.G. College
Mahasamund (C.G.)


14/07/2022
Principal
Govt. M.V.P.G. College
Mahasamund(C.G.)

Meeting Notice (2)

Date 09.11.2022

A meeting will be organized by the Internal Quality Assurance Cell on 11/11/2022 at 03:30 pm in the Staff room. The agenda of this meeting are as follows-


1. Discussion on the progress of AQAR 2021-22.
2. Discussion on UG quarterly examination.
3. Discussion on PG internal examination.
4. Discussion regarding SSR 2019-23.
5. Discussion on other points with the permission of the Principal.

Dr. Neelam Agrawal	Prof. Priyanka Sonwani
Prof. Karuna Dubey	Shri Dilip Lahre
Dr. Reeta Pandey	Prof. Dilip Badai
Dr. Malti Tiwari	Shri Shashi Soni
Prof. C. khalko	Shri Rajesh Sharma
Dr. Durgawati Bhartiya	Shri Laxman Patel
Shri S.R. Ratre	Mrs. Sarita Tiwari
Prof. Ajay Kumar Raja	Prof. Ajay Kumar Dewangan

Proceeding Details

The meeting was organized today on 11/11/2022 at 03:30 pm in the staff room by the Internal Quality Assurance Cell. Following discussion with the consent of the Principal, has been taken-

1. Information about the progress of NAAC Criteria report was taken from all the Criteria in-charges.
2. It was decided to complete the AQAR 2021-22 by 20/11/22.
3. It was decided to complete the graduation level quarterly examination by 30 November 22.
4. It was decided to conduct the post-graduate level internal examination within the stipulated time as per the instructions of the University.
5. It was decided to complete SSR by December 2022.
6. It was decided to update the website according to the seven criteria.
7. It was decided to get green audit done.
8. It was decided to have uniformity in PPT presentation of all departments during NAAC visit.
9. The meeting of the Development Committee should be convened immediately, in which it was decided to sanction the amount for various programs for the IQAC.
10. Application was given by the IQAC Coordinator for receiving of fund for various programs from JBS, Development Cell and Self-finance. It was also informed to all the respected members that the amount has not been approved.
11. Register, pendrive and file were provided to all criteria in-charges, it was decided to maintain it properly.


11/11/22
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Meeting Notice (3)

Date 19.12.2022

A meeting will be organized by the Internal Quality Assurance Cell on 21/12/2022 at 03:00 pm in the Staff room. The agenda of this meeting is as follows-

1. Discussion on the expenditure of the amount received from JBS.
2. Discussion on Language Lab construction.
3. Discussion on Compost Manure Making.
4. Discussion on other points with the permission of the Principal.


Prof. Karuna Dubey	Prof. Priyanka Chakradhari
Dr. Reeta Pandey	Shri Dilip Lahre
Dr. Neelam Agrawal	Prof. Dilip Badai
Dr. Malti Tiwari	Shri Shashi Soni
Prof. C. Xalxo	Shri Rajesh Sharma
Dr. Durgawati Bhartiya	Shri Laxman Patel
Shri S.R. Ratre	Mrs. Sarita Tiwari
Dr. E.P. Chelak	Prof. Ajay Kumar Dewangan
Prof. Ajay Kumar Raja	Shri Pramod Kumar

Proceeding Details

The meeting was organized today on 21/12/2022 at 03:00 pm in the Staff room by the Internal Quality Assurance Cell. After discussion with the consent of the Principal, the following decision has been taken-

1. There was a discussion about spending the amount of 2,60,000 rs sanctioned from JBS fund.
2. On approval of Rs 20,000 Dr. E.P. Chelak sir informed that it will be spend for arranging auditor and audit related work. Work of Green Audit, Energy Audit is included in the sanctioned amount.
. The work of sending proposal and process for the Solar Cell Panel was handed over to Dr. E.P. Chelak sir. The work of fire safety will be done jointly by audit in-charge Dr. E. P. Chelak, in-charge of Red Cross, Mr. Ajay Raja and audit chief, Mr. Rajesh Sharma. Instructions were given to complete all types of audits before February.
3. Employment fair will be organized by Mrs. Seemarani Pradhan, convenor of Employment and Guidance Cell, in the coming time, mushroom cultivation training, self-help group formation will be done.
4. It was directed to add Mamta Sirmaur (Guest Faculty) Department of sociology, Gayatri Chandrakar (Guest Faculty) Department of Psychology in the Feedback Committee. It was also directed to submit the feedback report immediately after the completion of work.
5. The layout and flex making committee was directed to complete their work at the earliest. The flex manufacturing committee informed about the completion of its work soon. Important committees like Anti Ragging, Woman Empowerment Cell were instructed to make purposeful flex. The flex of the code of conduct and flex of the award received by the institution should be made.
6. Instructions were given to submit the information about the expenditure incurred in the orientation program.
7. Rs 10,000 were sanctioned to the Literary Cultural Committee and informed to present proper usage
8. Directed to continue the value added course. Presently Hindi, Commerce, Computer, English, Yoga, was directed to operate. Out of which it has been conducted in English, Commerce and Computer. Instructions were given to do it soon in other departments. In which make sure to have more than 30 hours of class time.
9. An amount of 30000 was sanctioned for website update, for which dr. Ajay Dewangan was given the responsibility.
10. Consent was made for computer lab for the language lab. The cost of the app was 2 lakh and for the requirement of a mother computer, a proposal was asked to be made in JBS. Some amount should be taken from the development fund
11. The work of composting should be completed.
12. Girls NSS unit should be shifted next to the library.
13. NSS Boys room should be developed as a research center.
14. Directed to form a committee to complete the NAAC Recommendations.
15. IQAC Shall require Rs 30 Lakh for conducting activities associated with NAAC accreditation 2023. It was instructed to put the proposal in the next meeting of JBS.


21-12-22
Co-ordinator
IQAC
Govt. M.V.P.G. College
Mahasamund (C.G.)


21/12/2022
Principal
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Mahasamund (C.G.)

Meeting Notice (4)

Date 27.01.2023

A meeting will be organized by the Internal Quality Assurance Cell on 03/02/2023 at 03:00 pm in the Staff room. The agenda of this meeting are as follows-

1. Discussion on the allotment received for the necessary work to be done for the preparation of NAAC assessment.
2. Discussion on the progress of SSR 2023.
3. Discussion on conducting workshop on SSR 2023.
4. Discussion on other points with the permission of the Principal.

Prof. Karuna Dubey	Prof. Priyanka Sonwani
Dr. Reeta Pandey	Shri Dilip Lahre
Dr. Neelam Agrawal	Prof. Ajay Kumar Dewangan
Dr. Malti Tiwari	Prof. Dilip Kumar Badai
Prof. C. Khalko	Shri Shashi Soni
Dr. Durgawati Bhartiya	Shri Laxman Patel
Dr. E.P. Chelak	Shri. Sarita Tiwari
Shri S.R. Ratre	Shri Pramod Kumar
Prof. Ajay Kumar Raja	Shri Kundan Dewangan

proceedings details

The meeting was organized today on 03/02/2023 at 03:00 pm in the staff room by the Internal Quality Assurance Cell. After discussion with the consent of the Principal, the following decision has been taken-

1. All the criteria in-charge will make the data available in soft and hard copy for SSR 2023.
2. A committee was formed for the construction of language lab. The convenor is Prof. C. Xalxo and the members are Mrs. Seemarani Pradhan, Dr. Ajay Dewangan and Kundan Dewangan.
3. It was decided to computerize the library. Work of digitalization will be done in the responsibility of librarian Shri S.R. Ratre. (Software-one piece computer set)
4. A committee has been constituted for CCTV camera upgration (Hostel and college) and Wifi campus. Convener will be Dr. E.P. Chelak and members are Dr. Ajay Dewangan, Mr. Tikam Sahu, and Mr. Kundan Dewangan.
5. A committee has been constituted for Smart Class room development .Convener will be Dr. E.P. Chelak and member Mr. Manoj Sharma, Mr. Kundan Dewangan.
6. A committee has been formed to purchase the necessary materials for the girls common room. Convener Ms. Priyanka Sonwani and member will be Ms. Manisha Behera, Ms. Mrinali Chandrakar.
7. A committee was formed for the installation of the statue of Mahaprabhu Vallabhacharya. In which Mr. Dilip Badhai and Mr. Manoj Sharma are made member.
8. A committee was formed to get pictorial painting done in the boundary wall. In which Mr. Ajay Raja and Mrs. Rajeshwari Soni are made member.
9. A committee has been constituted for board flex and poster making. In which Mrs. Rajeshwari Soni and Ms. Priyanka Chakradhari are made member.
10. A committee has been formed for the manufacture of compost manure. Whose convenor is Dr. Malti Tiwari and members are Ms. Reuka Sahu and Mr. Anjan Kumar Bhoi.
11. Dr. E.P. Chelak has been given the responsibility for making green house
12. Discussion on progress report of SSR 2023 .
13. It was decided to have an MOU between our college and Kalinga Vishwavidyalaya, Raipur.
14. It was decided to buy a color printer (for IQAC) if there is any money left in JBS.
15. It was decided to organize a work shop on NAAC on 24.02.2023 and a National Seminar on 27.02.2023.

M.P.O.
03/02/23

Co-Ordinator
IQAC

Govt. M.V.P.G. College
Mahasamund (C.G.)

AA/6
03/02/2023
Principal

Govt. M.V.P.G. College
Mahasamund(C.G.)

Meeting Notice (5)

Date 09.03.2023

The meeting will be organized by IQAC (Internal Quality Assurance cell) on 10/03/2023 at 03:00 pm in the professor's room. The agenda of this meeting is as follows-

1. Discussion on reorganization of IQAC.
2. Discussion on progress of SSR, 2023.
3. Discussion on other points with the permission of the Principal

Prof. Karuna Dubey	Prof. Priyanka Sonwani
Dr. Reeta Pandey	Shri Dilip Lahre
Dr. Neelam Agrawal	Dr. Ajay Kumar Dewangan
Dr. Malti Tiwari	Prof. Dilip Badai
Prof. C. Khalko	Shri Shashi Soni
Dr. Durgawati Bhartiya	Shri Manoj Sharma
Dr. E.P. Chelak	Shri Laxman Patel
Shri S.R. Ratre	Smt. Sarita Tiwari
Prof. Ajay Kumar Raja	Shri Pramod Kumar Nayak

Proceeding Details

The meeting was organized by IQAC (Internal Quality Assurance cell) on 10/03/2023 at 03:00 pm, in Staff room. In this meeting some decisions were taken which are as follows-

1. The tenure of IQAC is ending on March 31, 2023. Suggestions were invited for its reorganization, in which partial changes were made. Decisions were taken to retain the coordinator and members.

* It was also decided to include all Criteria in-charge and senior in IQAC. Under which senior Assistant Professor and Dr. Ramakant Agarwal, in-charge of Criteria-07 was included.

* Consensus was made on the name of Yogesh Gandecha as a JBS member.

* An agreement was reached on the name of Mr. Paras Chopra from Industrialist Kota.

Kiran Dhritlahre, Sarpanch of Macheva, will be taken as the representative of the local society.

* Sarita Tiwari member from alumni is replaced with Chiteswari Sahu. Consent letter has to be taken from all the members. Also discussed over phone for oral consent

2. All Criteria in-charge will give information regarding their criteria till 20.03.2023. So that the upcoming work of NAAC can be done as soon as possible.

3. Value Added Courses will be continued by Commerce Department, English Department, and Computer Department. Yoga and Hindi Department has not started yet. The Department of Political Science and the Department of Economics have jointly agreed to do this work.

4. Each department should systematically submit the report of five years to IQAC in which paper cuttings, photographs, and necessary papers are attached.

5. In addition to the departments, other NSS, NCC, Youth Red Cross Society and other important committees should prepare their five-year reports and hand them over to IQAC.

6. In the departmental report, the index number, results, achievements and other features which have given the department a new identity must be included.


7. A proposal was made for rewriting the wooden board outside the Principal and the Principal room's. In which a sticker written with digital letters was agreed upon.

8. Discussion was held for the update of the web site. Presently those who have this work, their tenure is about to end. So it was decided to get it done from Ravi Solution for the upcoming updates.

9. There was a discussion on the dress code during the time of NAAC peer team visit for all the Professors, office staff and other staff, so that there is uniformity in the college family. For this a committee was formed headed by Ajay Kumar Raja where as Shri Dilip Badhai and Shri Manoj Sharma are made member. Dr. Rita Pandey, Dr. Malti Tiwari, Dr. Neelam Agarwal will be there as guides of this committee. The committee will work by taking decision on dress and colour of the dress code.

10. The cost of the dress will have to be borne by the dress holder himself.

For the preparation of the upcoming naac assessment, the coordinator (Internal quality and Assurance Cell) Mr. Maniram Dhivar urged all the members and heads of departments to cooperate. And co-coordinator (Internal Quality Assurance Cell) expressed gratitude to all.


10/03/23

Co-Ordinator
IQAC

Govt. M.V.P.G. College
Mahasamund (C.G.)

AAJb
10/03/2023
Principal
Govt. M.V.P.G. College
Mahasamund (C.G.)